2016-05-31 Minutes - Meeting #15

Date + Time

📅 31 May 2016 at 16:02

Attendees

- Amy Blunt
- Abbie Wade
- Tesis Zimmer
- James Volis
- Nick Sifniotis
- Faizan Siddiqui
- Chris Claoue-Long
- Unknown User (joelmcleod)
- Yaya Lu
- Tyrus Caldeira
- Chris Chow

Guests:

Apologies:

- You Hong

Absent:

Actions from Previous Meetings

Key	Summary	T	Created	Updated	Due	Assignee	Reporter	P	Status	Resolution

No issues found

Abbie

- Abbie Wade Action: 2016.9.2.1.1 : Abbie : Draft up a complaints handling documentation after seeking
- Abbie Wade Action 2016.10.4.7.9: Abbie : Find spot to store BBQ

Jan

- Tesis Zimmer Action 2015.5.5.5 : Jan : Spend 2 hours writing up what you do for your role (what you wish you had been told)
- Tesis Zimmer Action 2016.11.4.3.1 : Jan : Orgsync Documentation
    - disregard
- Tesis Zimmer Action 2016.9.4.1.1 : Jan : List of old committee members on CSSA Website put in

- Tesis Zimmer Action Jan Upload modified documentation to the website

Amy

- Amy Blunt Action 2016.13.3.2 : Amy: Post event photo on facebook group and page

Volis

- James Volis Action 2015.5.5.5 : Volis : Spend 2 hours writing up what you do for your role social (what you wish you had been told)

- James Volis Action 2015.5.5.5 : Volis: Spend 2 hours writing up what you do for your role Treasurer (what you wish you had been told)
- James Volis Action 2016.8.3.1.1 : Volis : Clean up the Finance folder
- James Volis Action 2016.7.5.7.1 Volis : Complete a draft budget and financial plan detailing all spending plans for CSSA 2016
- James Volis Action 2015.5.3.3 : Volis : Create a how to to set up the rooms such as projectors for EGN
  - done
- James Volis Action 2016.10.4.7.2 : Volis : Organise GAC reimbursement from 2016 events to date
  - done
- James Volis Action 2016.12.3.3.8.1 : Volis: Book cleaning
  - done
- James Volis Action 2016.12.3.3.8.5 :Volis: Print A3 posters and distribute around ANU (After Sponsorship)
  - sone
- James Volis Action 2016.12.3.3.8.6 :Volis: Work out timetable for the night
  - done
- James Volis Action 2016.12.5.5 Volis to do them
  - done
- James Volis Action 2016.12.5.7 :Volis: email CROS to see if anyone is willing to run it

Nick

Yaya

Tyrus

- Tyrus Caldeira Action 2016.5.5.5 : Tyrus : Spend 2 hours writing up what you do for your role (what you wish you had been told)
  - in progress

ChrisCL

- Chris Claoue-Long Action 2016.13.3.3.4.1 : ChrisCL: get poster up in Hancock

  - Done

Hong

Joel

- Unknown User (joelmcleod) Action 2016.13.3.3.4.2 : Joel: update poster to have a Q-pay code
  - done
- Unknown User (joelmcleod) Action 2016.13.3.3.6 : Joel : Make poster for Xero Tech Talk

Faizan

ChrisChow

- Chris Chow Action 2015.5.5.5 : ChrisChow : Spend 2 hours writing up what you do for your role (what you wish you had been told)
- Chris Chow Action 2016.8.4.1.3 : ChrisChow : Clean up the postgrad folder

Group

- Action 2016.8.3.2.1.1: TBA: Help Nick set up the sponsorship register form scripts ON HOLD - not a priority right now
- Action 2016.11.4.3.2 : Abbie + Jan : Reaffiliate
  - done

Minutes of the Previous Meeting

MOTION: That the minutes of the meeting 11, 12, 13 and 14 be accepted subject to Jan reading these.

Moved: Amy Blunt

Seconded: Volis

Motion carried (Resolution 2016/16)

Committee Reports

Industry Report

3 Items up for discussion

1. Analytics in Sports conference in Melbourne. We have received a "donation" of five tickets (worth $2500). I advertised on facebook and have found people who want to go to this thing. Do we stump up some cash and make this an 'official CSSA delegation'?
   a. If people are interested just let them go

2. Does my proposed email to the APS contain any hidden patronisation or obnoxiousness? https://docs.google.com/document/d/11p1rrdQU_zSPI2OWWODmsOXS3GjQ5PLucKvee5lHplw/edit?usp=sharing
   a. Maybe change the second last paragraph from now to something else. but it doesn't read too snarky and we do need to be firm with this.
3. We have received a second 'free room bookings' request. Why did we agree to the first one without discussing it properly? Why haven't these   people gone through the school directly (because the school would refuse of course) or found some other public place to meet linke a library? Or the offices of their workplace? We are being asked to perform tedious administrative functions for free. Please see below

   a. its the academics looking after the event and not the CSSA's responsibility

   b. **COM-28** - forward external event to Janette
      DONE

Cons

- Booking the rooms for these 'security meetups' is a pain in the arse, we have to go through F&S and the school
- One committee member will need to be here at every meeting to let people in and open N101
- In the event of an accident or incident, the school / university's position is that it was a CSSA event; we will be held responsible.
- By accepting the first one, we have 'set a precedent'. If the word spreads, we may attract all sorts of other leeches.
- 'ANU students are encouraged to attend' is highly misleading since so few people turn up to these events that nobody will be turned away if we refuse to help.
- Moreover, these people do not have the ability to reach the ANU student body. We would have to do the marketing of these events as well.

Pros

- We can't see any pros to do this

Having said that, I am not entirely opposed to the idea. If we did the thing properly - cobranded them CSSA events, promoted them to our guys and so forth - there would definitely be people keen to attend these meetings. But it needs to be done properly and not for every Ryan or Kylie that emails us.

Events

New Event Forms

Date + Time	Event Name	Organizer	Summary
	Comp2620 Study Session	Nikita Bhatia/ Nick Snifniotis	- study event for Logic getting tutors involved 31st May or 1st June 30-40 people - cost $100 - could have drinks for sale - at Design studio (Ian Ross) Response: - it already happened

Previous Events Debriefs

Date + Time	Event Name	Organizer	Summary

	EGN	Tyrus Caldeira	• everything went well • setup was good • approx 90 people • food was good thanks for Jan and Abbie help • best tournament was AofE • everyone got there things back • clean up was good possibly have meeting to debrief entire event **Action** Tyrus Caldeira document the entire EGN event • **COM-55** - Ensure Tyrus writes up full task role documentation for EGN rep **DONE**
	Comp1100 Study Event	Chris Chow	• so many of the tutors turned up which was amazing considering none of them were getting payed including mentors • there was no food so people came and left a little earlier • from failing to all the student they all got a lot out of it • now the only problem is is that there are people demanding for exam answers (which isn't happening)
	CSSA Laser Tag	Tyrus Caldeira	• Went well • Expected more people to pay on Q-pay earlier but they didn't • Extended the deadline to pay to 8:30 that night • Approximately 42 people • Payments went well I just asked if people had payed before they came they would say yes or no and i would collect the payments through out the night Is there a way to make sure everyone defiantly payed? no unless it is only put to Q-pay but then there is the issue with people coming in on the night didn't write down the name of the people maybe the CSSA app will be good use for these things
	OGM	Abbie Wade	• All went smoothly

Upcoming Events

Date + Time	Event Name	Organizer	Summary
🗓 03 Jun 2016	monthly munches	Chris Chow	
🗓 03 Jun 2016	Comp2100 Study event	Faizan Siddiqui	• most of the tutors are organised • should organise some snacks for the event **Motion** Abbie Wade to have $100 put aside for costco food and drinks for buddy event Seconded : Chris Claoue-Long Unanimous **Motion carried (Resolution 2016/17)**
	Careers fair	Nick Sifniotis	• we are up to 12 companies now still waiting on some payment • need to source some backboards .. contact ESA they might know Where to get some • need to do more advertising and try get more companies **Action** Every commit member contact three unique company for caries fair using temple email and getting approval from Nick prier to sending (add three new companies to list)

Projects, Discussions, Updates & Other Business

Suggestion Box

Suggestion Received	Response from Committee
Have a day to clean the compactors	• we want to get rid of the compactors • but will add to roster
Sandwich toaster plz ☹	• too messy cleaning up will be a problem also can be a safety problem if people wont treat it properly

Actually keep stock of plasci cups plz 😩	• we will revisit this around the beginning of next semester • but will try have them more available
Events at bars (tech talk/social) :o	• try talk to hellenic club **Action** Nick Sifniotis organise trivia night **COM-56** - Organise trivia night **DONE**

Other Discussion Topic

CSSA Ball put on the Facebook page and see if people will be interested in going?

Resulting Action items

☑ **Action** Nick Sifniotis organise trivia night

☐ **Action** Every commit member contact three unique company for caries fair using temple email and getting approval from Nick prier to sending (add three new companies to list)

☐ **Action** Tyrus Caldeira document the entire EGN event

☐

Close

Meeting closed at 16:39
.

The next meeting is scheduled for 31 May 2016, 16:40

Amy Blunt

Secretary