

# The Australian National University Computer Science Students' Association Committee Meeting Agenda - Meeting #14

*2014-08-01 - 11:00 - CSIT N102*

#	Time	Details	Lead
	11:00 - 11:05	Welcome	
<b>1</b>	11:05 - 11:10 (5 mins)	1. Minutes of Previous Meeting and Matters Arising 1.1. Actions from Previous Meetings	Ben C
<b>2</b>	11:10 - 11:15 (5 mins)	2. Treasurer's update 2.1. GAC 2.2. Interim Treasurer Arrangements	TBA
<b>3</b>	11:15 - 11:30 (15 mins)	3. Update from committee members	All
<b>4</b>	11:30 - 11:40 (10 mins)	4. Major Events 4.1. Careers Fair 4.2. ESA Projects Fair	Cait
<b>6</b>	11:40 - 11:50 (10 mins)	5. Projects 5.1. CSSAVote 5.2. Systems Administration	Andrew
<b>7</b>	11:50 - 12:00 (10 mins)	6. Other Business 6.1. Handover / AGM 6.2. Common Room Officer induction 6.3. ACSF 6.4. Meeting with DVC's office - scholarships 6.5. Patrick Paton - Civ V 6.6. Door Stops and AGM 6.7. Additional actions	
	12:00	Close Next meeting	

## Item 3 - President's Report

- We need to start planning for the AGM
- Meeting with Chancelry on Monday to discuss scholarships
- Jennifer Taylor has been chosen to fill the vacancy on ANUSA CRC. Need to start looking at who is running for CECS Rep in the 2015 ANUSA election - polling is the week after our AGM, so we can do the traditional "meet-the-candidates" thing.
- Golden Key has approached me about running something with Imagine Team (mobile app developers). I'd like to palm this off to someone else if possible, but whatever
- I'd like to run an alumni event - have started talking with the CECS alumni person about this
- GAC - I enquired with the Social Officer over the break, and was told GAC should be paid out by Week 2 at the very latest...

# The Australian National University Computer Science Students' Association Committee Meeting Minutes - Meeting #13

2014-08-01 - 11:00 - CSIT N102

## Attendance

*Present:* Andrew Donnellan, Reyes Gonzalez, Robert Offner, Jan Zimmer, Ben Martin, Caitlin Macleod, Jess Tsimeris, Martin Henschke, You Hong

*Apologies:* Nil

*Absent:* Ben Creelman

## Action Summary

### *Actions arising*

- Andrew to follow up GAC
- Organise to change signatories on the bank account, for which we will need Andrew, Probie, Chan, Jan, and Creelman.
- Andrew and Caitlin to follow up Alumni guy
- Run BBQ Friday Week 4
- Find out Taiwanese enrollment numbers.
- Find out what Taiwanese Students Association want, how much money, expectations.
- Andrew to talk with John Slaney, and Andrew and Caitlin to report to ESA
- Andrew talk with Kaley about CSSAVote
- Talk to James Fellows about getting IP access for robot again.
- Make sure Martin has contact details of Common Room Subcommittee
- Martin to meet with them and talk
- Martin to organise this and get in touch with Patrick Paton (Civ V)  
<u5370426@anu.edu.au>

## Minutes

Meeting opened at 11:19.

### 1. Minutes of Previous Meeting and Matters Arising

The Minutes of the previous meetings will be approved at the meeting on 10 August.

## 2. Treasurers Report

- Following Chan's resignation from Committee on 10 July, we are currently without a Treasurer
- GAC are yet pay some of the outstanding money.
- GAC have been promising to get organised by the end of week 2 (i.e., now)
- Andrew will follow up with GAC as to the status of our funds
- Failing this, escalation may be required through ANUSA Executive
- We have no member on GAC - this may slow things down
- Ben has the current copy of the ledger, which was up to date at two days before Chan's resignation.

**Motion: That Andrew Donnellan, Benjamin Creelman, Robert Offner, and Jan Zimmer be authorised as signatories on the account 062-903 1071 3223, with any 2 signatories authorised to operate the account, and with Netbank access.**

**That Andrew Donnellan, Benjamin Creelman, Robert Offner, and Jan Zimmer be authorised as signatories on the account 062-903 1071 3231, with any 1 signatory authorised to operate the account, and with Netbank access.**

**That Andrew Donnellan, Benjamin Creelman, Robert Offner, and Jan Zimmer are authorised to hold Debit MasterCard on the account 062-903 1071 3231.**

**That the Debit MasterCard held by Chanakya Goli on the account 062-903 1071 3231 be revoked.**

**That Chanakya Goli be removed as a signatory on the account 062-902 1071 3223.**

**That Chanakya Goli be removed as a signatory on the account 062-903 1071 3231.**

**Moved: Andrew Donnellan**

**Seconded: Martin Henschke**

**Motion carried unanimously (Resolution 2014/19)**

**Motion: That Jan Zimmer be authorised as act in the role of Treasurer until the election of a new committee at the Annual General Meeting.**

**Moved: Andrew Donnellan**

**Seconded: Robert Offner**

**Motion carried unanimously (Resolution 2014/20)**

## 3. Update from Committee Members

**Andrew:**

Not much yet. Need to plan for AGM, including fixing the voting system.

Dave Holland: Former CSSA President, works in Chancellery. Want our input in some scholarships.

Jen Taylor has filled the vacancy on the ANUSA CRC for CECS Representative, (formerly Probie)

Golden Key wants to meet to talk about the possibility of running 'some' event.

Potential Alumni event. Facebook poll has shown some interest in doing this. Cait currently has a connection.

**ACTION:** Andrew and Caitlin to follow up Alumni event

**Reyes:**

CSSA Meet and Greet event: went very well, 52 people turned up. People liked the food. New people came including several international students.

CSSA BBQ: do we want one for week 4? (I can either help with thesis event or run BBQ).  
Expected attendance: 50 people, \$150, Friday week 4 at 12:00.

**ACTION:** Run BBQ Friday Week 4.

CSSA Laser Tag: Week 6 Thursday. 40 people? 3 hours blitz session. \$35 per person with a minimum 30 people. I propose we have 40 people, charge \$30 per person and claim \$5 from ANUSA. Talk to Chan and Mayank.

**Cait:**

Did the GXT and organised Careers Fair

- insider info:
  - Joy and beauty will also be a VC's course in 2015, according to promotional material :)
  - there is a new guy (Robert Fuller) in the Dean's office of CECS looking at alumni things, going to give him a tour of CSIT at some point and talk about companies' activities in the college
- renewing Accenture as a gold level sponsor when I get a new invoice, at a \$300 discount because hardly anything happened last semester due to communication gaps - their recruiter stopped being their recruiter some time in April and I wasn't informed.

**Jess:**

- Careers fair:
  - Complications with the IBM payment for the careers fair
  - Reyes and others will be at the CSSA stall
  - 10 companies attending
- August 29 is Monthly Munchies

**ACTION:** Create and distribute poster for Careers Fair and Monthly Munchies

**Martin:**

Been away for some time so not a lot to report:

- Tech Talk: spoken with Nick Barnes (CV from Nicta) and prepared to give a tech talk near the start of Semester 2.
- Can organize one before then in semester one, taking suggestions for other events I can run in the interim
- Disappear again next week, then again at the beginning of September until well past the end of this committee, so will 'resign' early.
- IT dragging feet on Minecraft, not sure if I can make that happen

Will miss the AGM. Will only be around for basically two weeks from now.

**Jan:**

Wrote a newsletter.

Removed Chan from mailing list.

**Pfalzgraf:**

- Trying to get study events: 2600, 1110, 2310, 1730
- Trying to get funding from Alistair.
- Trouble with communication.
- Lots of keen, not much motion.
- The PhD which organises PAL usually appears to have gotten sick and therefore most of PAL does not appear to be happening this semester. Maybe we can lynch the money and use it for our study events.
- Should be able to get at least 4 study sessions together

**Probie**

Been a bit out of the loop. Erratic communication with email.

**Hong**

- We should get our newsletters out more, possibly trying to get more of the students into the loop. But we can't really do that.  
Jess has been spamming the postgrads and the masters students through Bindi and Jannette.  
Possibly use the start of semester and new students as an excuse to attempt to mass advertise the CSSA.
- Taiwan students association might be interested in a joint event. Something similar to Potluck. Reyes would like to know what would be expected before agreeing.

**ACTION:** Find out Taiwanese enrollment numbers.

**ACTION:** Find out what they want, how much money, expectations.

## 4. Major Events

### 4.1 Careers Fair

Discussed as part of reports from Jess and Caitlin.

### 4.2 ESA Projects Fair

Caitlin and Andrew have been talking with Joyce and Ella. They haven't set a date yet. We are running the CS Honours Information Session. Don't know how much this is going to overlap. Hopefully get potential supervisors to come to this, but this doesn't appear to be general practice.

**ACTION:** Andrew to talk with John Slaney, and Andrew and Caitlin to report to ESA

## 5. Projects

### 5.1. CSSAVote

Kaley has offered to rewrite large chunks and make it work.  
Needs testing beforehand. Hopefully get this done at least a week before AGM.

**ACTION:** Andrew talk with Kaley

### 5.2. Systems Administration

Ben Roberts, Daniel Axtens, Kaley and basically everyone:  
We need a more sustainable way to manage all the equipment which we have.  
Ben might be interested in being a sys-admin. Ben and Daniel are also interested in moving a bunch of our stuff onto Nectar onto a server they are running.  
Possibly using VPN servers on AWS to give external IP access.  
Possibly form a small group of people to sys-admin.

**ACTION:** Talk to James Fellows about getting IP access for robot again.

## 6. Other Business

### 6.1. Handover/AGM

Creelman, Caitlin, Hong, Pfalzgraf, Jan, Probie appear to be running again. Which means we'll have at least 5 newbies.

Stuart Herring has shown interest in Treasurer as a commerce student.

Caitlin leaves (12:29)

We already have a booking from 17:30 - 19:30, 21st August. We should extend our booking to be longer.

The meeting will be advertised for 18:00, in the hope of starting at 18:05.

**The Committee approved a budget of \$300 for the AGM.**

**Motion: That the time of the AGM be moved to 18:00 on the 21st of August 2014.**

**Moved: Andrew Donnellan**

**Seconded: Jan Zimmer**

**Motion carried unanimously (Resolution 2014/21)**

## **6.2. Common Room Officer Induction**

The Committee agreed that Martin will take over as the communication point of the common room officers.

**ACTION:** Make sure Martin has contact details

**ACTION:** Martin to meet with them and talk.

## **6.3. ACSF (Australian Computing Students Foundation)**

Progressing slowly.

- Predominant goal: make CompCon 2015 happen!
- Lots of enthusiasm, but hard to get anything running.
- Andrew will watch progress over the next week.
- Dream: get someone from each club at different uni's.
- No commitments before get people

## **6.4. Meeting with DVC's office - scholarships**

Already discussed.

## **6.5. Patrick Paton - Civ V**

Martin volunteers to organise this.

Looking at doing this on the 14th of August, a week before AGM.

**ACTION:** Martin to organise this and get in touch with Patrick Paton

<u5370426@anu.edu.au>

## **6.6. Door stops and AGM**

Seems to be working quite well. Between us, we seem to have been seeing all of them around. Stephen does not appear to be in the room if there already is another member holding it open.

This time it should be an election to get them. We should be aiming to get 5.

## **6.7. Additional Actions**

Jess wants to take over door sensor



## Close

Meeting closed at 12:57

The next meeting is scheduled for Sunday 10th August at 14:00

Jan Zimmer  
Acting Secretary

Andrew Donnellan  
President