

CSSA Committee Meeting

Agenda - Meeting #12

2014-05-31 - 13:00 - CSIT N102

#	Time	Details	Lead
	13:00 - 13:05	Welcome	
1	13:05 - 13:10 (5 mins)	1. Minutes of Previous Meeting and Matters Arising 1.1. Actions from Previous Meetings	Ben C
2	13:10 - 13:15 (5 mins)	2. Treasurer's update 2.1. GAC	Chan
3	13:15 - 13:30 (15 mins)	3. Update from committee members 3.1. Upcoming Events 3.2. Past Events 3.3. Questacon Day	All
4	13:30 - 13:40 (10 mins)	4. Major Events 4.1. Careers Fair	
5	13:40 - 13:50 (10 mins)	5. Projects 5.1. ESA Projects Fair	
6	13:50 - 14:30 (40 mins)	6. Common Room Officers	
7	14:30 - 14:45 (15 mins)	7. Other Business 7.1. Handover 7.2. <i>Complaints</i> 7.3. Alcohol re monthly munchies 7.4. Pizza 7.5. Additional actions	
	14:45 - 17:50 (245 mins)	Close Next meeting	

Item 3 - President's Report

- Sorry, have been slack, need to submit final budget for CySCA. Will do... eventually...
- Myself, Ben Creelman and Caitlin Macleod had a meeting with Janette Rawlinson (RSCS School Manager) and another meeting with Alistair Rendell (RSCS Director) on Friday
- Janette
 - EGN - essentially, she's asked us to consider the wider impact of what we do. In future, anything like getting lecturers to move classes etc needs to be done through the admin office to ensure they're aware of it from the very start. She has suggested we purchase our own TVs, or reconsider our TV usage, as the school's TVs aren't supposed to be moved around too much. We'll have to see about this.
 - New building - as mentioned at the CECS Student Forum, CECS + Maths have submitted a bid for \$6m funding to build a new building in the CECS quad. Will see where this goes - it won't be open until probably 2019, but it would be good to ensure the CSSA remains in the loop during the planning process.
 - Common room space - there was a floor plan, it had certain walls crossed out... the College will be talking with Facilities and Services about expanding the common room. As far as I could tell, they were thinking of knocking down the wall between N102/N103/N104, and moving the IT stuff in N103/N104 into a new, larger IT space which would involve knocking down some walls behind the IT Helpdesk office to expand it into the museum area/plant room. Or alternatively IT could move into the expanded N102 and we could move into where IT currently is, etc etc. They are also aware about the masters lab. Things aren't likely to happen too quickly since the School has more pressing facilities issues on Level 2, but we'll see how we go here.
 - Garbage bins - have been purchased, currently sitting in Level 3 resource room, waiting for some stickers to be put on them before installing them on Level 1. They have lids! Yay!
- Alistair
 - Curriculum review - still going. I personally have some major concerns about the first year layout but I'm going to wait to see more details before formally raising them.
 - Student representation - we raised issues about how SRC works vs a class rep system, and also of student representation on the CECS Education Committee (especially postgrads). We don't have firm proposals about what to do here just yet - will need to come back to this at a later stage.
 - China deal - CECS has an agreement with a technical college in China (don't have the name on me) which will ultimately see ~50 students per year coming from China to commence in the 3rd year of the BAdvComp. ANU will also be sending an academic over each semester to teach a course there. They are looking at how these students are going to be integrated into the ANU community - hopefully the CSSA can play a role. Alistair said they're interested

in possibly sending a student over as well, and they'd potentially be able to fund the trip - this could be a good opportunity for someone from the CSSA to go over and build bridges with them before they even get to Australia. Lots of challenges and opportunities ahead here.

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Attendance

Present: Andrew Donnellan, Ben Creelman, Robert Offner, Chanakya Goli, Caitlin Macleod, Jan Zimmer, Martin Henschke, Jess Tsimeris, You Hong, Reyes Gonzalez, Ben Martin

Apologies: Nil

Absent: Nil

Action Summary

Carried over

- ACTION 9.1.1: Caitlin to investigate further sponsorship opportunities
- ACTION 8.5.1: Write a new sponsorship brochure (Caitlin)
- ACTION 8.6.1: Update signup app and process - recovering information and adding new members to the mailing list (Andrew)
- ACTION 7.5.1.2: Set up a play store account and communicate the existence of the android widget [Andrew]
- ACTION 7.6.1.1: Arrange meeting with Paul Melloy/Student services
- ACTION 7.7.1.2: Buy a couch for the common room
- ACTION 7.9.1.1: Get accurate international student stats to ISD [Ben C]
- ACTION 10.5.1.1 Tutoring Website [Caitlin]

Actions arising

- Nil

Minutes

Meeting opened at 13:10.

1. Minutes of Previous Meeting and Matters Arising

- ACTION 9.1.1: Caitlin to investigate further sponsorship opportunities
 - Still ongoing
- ACTION 8.4.1: Contact potential sponsors about getting a server (Caitlin)
 - Unlikely to happen
- ACTION 8.5.1: Write a new sponsorship brochure (Caitlin)
 - Planned for ~August
- ACTION 8.6.1: Update signup app and process - recovering information and adding new members to the mailing list (Andrew)

- On hold - not enough time to progress
- ACTION 7.5.1.2: Set up a play store account and communicate the existence of the android widget [Andrew]
 - Status unknown
- ACTION 7.6.1.1: Arrange meeting with Paul Melloy/Student services
 - Not done
- ACTION 7.6.1.3: Schedule a meeting with Janette [Ben C]
 - Done
- ACTION 7.7.1.2: Buy a couch for the common room
 - In progress
- ACTION 7.9.1.1: Get accurate international student stats to ISD [Ben C]
 - Not yet
- ACTION 10.5.1.1 Tutoring Website [Caitlin]
 - In progress

2. Treasurer's update

Ben C, Jan, and Andrew attended the GAC meeting on 22 May. A number of issues were arising:

- We are unlikely to get payment from events towards the end of 2013, including EG6. Estimated total loss ~\$1500.
- There is a two-pass process (submit budget request, submit payment request). This hasn't been made clear and as such things have progressed through GAC very slowly.
- Hopefully things will progress sooner this time, but as always, wait and see...

3. Update from Committee members

Ben Creelman

- #EGN007 happened
- Met with Alistair and Janette
- Minutes, eventually

Andrew

- Various CySCA stuff
- Met with Alistair

Reyes

- EGN007. Wow.
- Past event: International Potluck, 25 people, 12 international. Timing didn't suit some people

Jan

- EGN. What a cool kid.
- About to spend money on costco

Caitlin

- #EGN007. A thing that happened.
- Potentially a new sponsor (participation-rewarded event style)

Martin ♥'s CS

- Running a tech talk in Week 3
- Possible future event (unplanned): Hackathon

Hong

- #EGN007 (like all respectable people)
- *60% of students will leave after exams. Events in the break might be a problem*

Chan

- Still waiting on GAC...

Jess

- Monthly Munchies happened, no beer this time. hoping to get formal approval for alcohol next time
- Hderp upcoming, not sure when

Probie

- Met with Alistair and Janette, potential further work based on outcomes from discussion

3.1 Event Suggestions

- Questacon day, possibly week 2 semester 2
- Projects fair/honours with ESA, possibly week 4 semester 2

3.2 Past Events Summary

CSSA International potluck. Went ok. There was enough food for everyone. Attendance was 25 people, out of which there were around 12 international students (this included some regulars like Mayank, Kiara and myself). Lesson from this: international students don't seem too keen on food events?

Monthly Munchies (Friday 30 May) - At the latest monthly munchies there was turkish pizza and it seemed very popular and attracted a different crowd.

6. Common Room Officers

The Committee discussed the selection of members as Common Room Officers.

The following members were approved as Common Room Officers:

- Ben Roberts
- Jan Leike
- Stephen Watson

- Chu Bing
- Daniel Filan

Chanakya Goli will be considered a Common Room Officer following his forthcoming resignation from Committee.

7. Other Business

7.4. Pizza

Cait, Jan and Reyes talked with Nguyen and Dulitha after the potluck and they made the observation that CSSA has too much pizza (most of our spending goes to that) and that some members only come to events for pizza - problematic.

Maybe we should consider reducing the amount of pizza and looking into other food options.

7.2. Complaints

Confidential

Close

The date for the next meeting of the CSSA Committee was agreed as 31/05/14.

Meeting closed at 15:55.

Ben Creelman
Secretary