

CSSA Committee Meeting

Agenda - Meeting #8

2014-03-22 - 09:30 - CSIT N102

#	Time	Details	Member
	09:30 - 09:35	Welcome	
1	09:35 - 09:40 (5 mins)	1. Minutes of Previous Meeting and Matters Arising 1.1. Actions from Previous Meetings	Ben C
2	09:40 - 09:45 (5 mins)	2. Treasurer's update 2.1. Finances	Chan
3	09:45 - 10:00 (15 mins)	3. Alcohol Policy	
4	10:00 - 10:15 (15 mins)	4. Past Events 4.1. BBQ 4.2. Jane Street Networking Event	Reyes Caitlin
5	10:15 - 10:40 (25 mins)	5. Upcoming Events 5.1. Event suggestions form input 5.2. Postgrad events 5.3. Social events 5.4. CySCA 5.5. OGM 5.6. Game Jam 5.7. Tech Talk: Grace Chiu 5.8. Palantir Info Session 5.9. Cryptoparty 5.10. COMP1100/2300 Study Events 5.11. Sit Down and Apply! 5.12. #EGN007	Jan Jess Reyes Andrew Jono Martin Caitlin Jono Ben M Andrew
6	10:40 - 10:45 (5 mins)	6. Projects 6.1. Tutoring for college students	Caitlin
7	10:45 - 10:50 (50 mins)	7. Catch-up with Alistair/Janette 7.1. Meeting with Janette	Ben
8	10:50 - 11:15 (25 mins)	8. Common Room 8.1. Non-committee access 8.2. Video game restrictions	Martin
9	11:15 - 11:25 (10 mins)	9. Other Business 9.1. Mailing list alternative 9.2. Agenda length 9.3. Additional actions arising from discussion	Jan Probie
	11:25 - 11:30	Close Next meeting	

CSSA Committee Meeting

Minutes - Meeting #8

2014-03-22 - 09:30 - CSIT N102

Attendance

Present: Robert Offner, Martin Henschke, Caitlin Macleod, Reyes Gonzalez, Ben Creelman, Andrew Donnellan, Jan Zimmer, Jess Tsimeris, Jono Franz

Late: Ben Martin, Chanakya Goli

Apologies: Nil

Absent: Nil

Action Summary

Carried over

- ACTION 7.1: Martin to email school administration and ask as to why the school does not have recycling bins inside the building.
- ACTION 9.1.1: Caitlin to investigate further sponsorship opportunities
- ACTION 2.2.1: Follow up ANUSA grants backlog for end of 2013 (Chan)
- ACTION 3.3.2: Sort out Dota tournament prizes (Jan)
- ACTION 8.4.1: Contact potential sponsors about getting a server (Caitlin)
- ACTION 8.5.1: Write a new sponsorship brochure (Caitlin)
- ACTION 8.6.1: Update signup app and process - recovering information and adding new members to the mailing list (Andrew)
- ACTION 4.11.1 Post on FB and in newsletter requesting volunteers and possibly a coordinator for EGN
- ACTION 7.5.1.1: Sort out arduino script issues [Jan/Jono]
- ACTION 7.5.1.2: Set up a play store account and communicate the existence of the android widget [Andrew]
- ACTION 7.6.1.1: Arrange meeting with Paul Melloy/Student services
- ACTION 7.6.1.2: Talk with Hugh re N103/N104 [Ben C]
- ACTION 7.6.1.3: Schedule a meeting with Janette [Ben C]
- ACTION 7.7.1.1: Claim grant from the union [Chan]
- ACTION 7.7.1.2: Buy a couch for the common room
- ACTION 7.7.1.3: Buy microwave safe bowls
- ACTION 7.7.1.4: Buy a fold up trolley [Jan]
- ACTION 7.7.1.5: Buy boardgames [Jess]
- ACTION 7.7.1.6: Buy small vacuum cleaner
- ACTION 7.7.1.9: Design a window banner for N102
- ACTION 7.7.1.10: Buy a label maker
- ACTION 7.7.1.11: Investigate getting the circle room (N101a) as storage [Ben C]
- ACTION 7.9.1.1: Get accurate international student stats to ISD [Ben C]

Actions arising

- ACTION 8.5.4.1: Andrew to create CySCA posters with Jan
- ACTION 8.5.6.1: Jono to arrange speaker for opening day
- ACTION 8.5.9.1: Book N101, 5-7pm April 1st

Minutes

Meeting opened at 09:45.

1. Minutes of Previous Meeting and Matters Arising

MOTION: That the minutes of the previous meeting be accepted

Moved: Ben Creelman

Seconded: Andrew Donnellan

Motion carried (Resolution 2014/11)

1.1 Actions from Previous Meetings

- ACTION 7.1: Martin to email school administration and ask as to why the school does not have recycling bins inside the building.
 - Almost sorted; Ben C to send an email to Janette
- ACTION 9.1.1: Caitlin to investigate further sponsorship opportunities
 - Ongoing
- ACTION 2.2.1: Follow up ANUSA grants backlog for end of 2013 (Chan)
 - Chan not present to report
- ACTION 3.3.2: Sort out Dota tournament prizes (Jan)
 - Waiting on response from recipients
- ACTION 8.4.1: Contact potential sponsors about getting a server (Caitlin)
 - Ongoing
- ACTION 8.5.1: Write a new sponsorship brochure (Caitlin)
 - Ongoing
- ACTION 8.6.1: Update signup app and process - recovering information and adding new members to the mailing list (Andrew)
 - Ongoing
- ACTION 4.11.1 Post on FB and in newsletter requesting volunteers and possibly a coordinator for EGN
 - Hasn't happened yet
- ACTION 7.5.1.1: Sort out arduino script issues [Jan/Jono]
 - Fixed, will remain till next meeting to confirm no issues
- ACTION 7.5.1.2: Set up a play store account and communicate the existence of the android widget [Andrew]
 - Not yet
- ACTION 7.6.1.1: Arrange meeting with Paul Melloy/Student services
 - Not yet
- ACTION 7.6.1.2: Talk with Hugh re N103/N104 [Ben C]

- Done - not getting N103/N104, but possibly triangle room (N101a)
- ACTION 7.6.1.3: Schedule a meeting with Janette [Ben C]
 - Not done
- ACTION 7.7.1.1: Claim grant from the union [Chan]
 - Not yet
- ACTION 7.7.1.2: Buy a couch for the common room
 - No assignee yet
- ACTION 7.7.1.3: Buy microwave safe bowls
 - Buy if possible
- ACTION 7.7.1.4: Buy a fold up trolley [Jan]
 - Get at next costco run
- ACTION 7.7.1.5: Buy boardgames [Jess]
 - \$200 approved as budget; discussion as to the specifics will be over the mailing list
- ACTION 7.7.1.6: Buy small vacuum cleaner
 - Get at next costco run
- ACTION 7.7.1.7: Buy tasty bites indian food [Ben M]
 - Not happening - turned out to be too expensive
- ACTION 7.7.1.8: BUY A PLUSH DOGE
 - YES!! Much Doge, wow Doge
- ACTION 7.7.1.9: Design a window banner for N102
 - Not yet
- ACTION 7.7.1.10: Buy a label maker
 - Get at next costco run
- ACTION 7.7.1.11: Investigate getting the circle room (N10x) as storage [Ben C]
 - Email sent, ongoing
- ACTION 7.9.1.1: Get accurate international student stats to ISD [Ben C]
 - Not yet
- ACTION 7.9.4.1: Agenda Item: Alcohol Policy, at Item #3 for next meeting
 - Added

2. Treasurer's update

2.1 Finances

\$6523.27 in the bank, split between the two accounts. Costco run coming up shortly. Haven't yet chased down outstanding grants from 2013.

3. Alcohol Policy

The committee discussed the place of alcohol within the CSSA. They key points agreed were:

- The existing ban on alcohol within N102 will remain, this includes storage
- The CSSA is not looking at running or being involved with events where the primary focus is alcohol, e.g. Engibeering
- The committee is keen for other or existing events, such as BBQs, to include alcohol.

- Events should be open to being run at a licenced venue or having an 'after event' at a bar or similar.

Andrew noted that the CSSA's access to N101 is a major privilege and we should not do anything to jeopardise this.

4. Past Events

4.1 BBQ

Times clashed with COMP1100 so some food was taking to the lecture instead. A number of staff turned up.

Suggested that we also place event posters upstairs, and potentially doorknock offices before the BBQ.

Attendance was 40-50 at the BBQ, probably another 20 first years at the lecture.

Spend was about \$33, as the food was provided by PAL. Abbie Wade commented at the BBQ that Coles might be cheaper than ANU Union.

We can ask the ground keeper to clean the BBQ beforehand.

4.2 Jane Street Networking Event

Plenty of people, about 30. Went well. Jane Street might be at the Careers Fair but won't make another visit other than that. Venue (Vivaldi's) was good, great food.

5. Upcoming Events

It was noted that events suggested via the event suggestions form are not progressed as quickly as events that the committee suggests - this doesn't reflect well on the committee.

5.1 Event suggestions form input

David Quarel suggested a quetacon day, seems like a good idea. Lead to progress is Jono.

Ben Martin enters [10:34]

5.2. Postgrad events

Lawn Bowls next Friday, poster needs to be created.

\$100 was approved, also \$100 of CECS money.

HDERP will be next term, around May.

Monthly Munchies in a month (late April).

5.3 Social events

- AoE night, Friday week 7 - 4th April.
 - \$200 for food was approved.

- BBQ week 8/9 (first week back is 3 days)
- Tabletop RPG night week 9 [Martin]
- Karaoke week 10

5.4 CySCA

[Andrew]

Bob is 'fairly certain' that he registered ANU for 4 teams; this will need to be confirmed in the future.

ACTION 8.5.4.1: Andrew to create CySCA posters with Jan

5.5 OGM

Need to develop an agenda. Suggested items included:

- People getting the code to n102
- Getting more people engaged (potentially subcommittees)
- Reports from committee members
- CSSA policies (e.g. alcohol, video games)

Posters are yet to be created.

Chanakya enters [10:51]

5.6 Game Jam

First day will be Saturday Week 7 - the day after term ends. Budget of \$400 approved. Jono will see if we can get a guest speaker from a local game development company.

ACTION 8.5.6.1: Jono to arrange speaker for opening day

Last day will be Tuesday 22 April (first day back) with an event in the evening.

5.7 Tech Talk: Grace Chiu

[Martin]

Will probably be on Wednesday 30 April, 3-4pm. Budget of \$200 for food was approved.

Abstract + author bio to come.

5.8 Palantir Info Session

Simple event; run and organised by palantir - we are just advertising.

5.9 Cryptoparty

Lead is Daniel Axtens. Will include an intro to cryptography and key signing.

ACTION 8.5.9.1: Book N101, 5-7pm April 1st

5.10 COMP1100/COMP2300 Study Events

Both events will be in Hancock, 2300 Wednesday 26, 1100 Thursday 27.

Needs significant marketing between now and the events due to the very tight timeframes.

5.11 Sit Down and Apply!

[Andrew and Tess]

Facebook attendance is currently a bit low, ESA might also promote the event.

\$200 approved for food, unlikely that it will all be spent.

5.12 #EGN007

The EGN group met after the previous committee meeting. Room layout is sorted, equipment list was started but still needs some improvement to avoid mistakes of previous EGNs.

Theme is evident from the name.

Todo list was created:

https://docs.google.com/document/d/1S0_AqWnYwdz7wn_JFEi2MAsN8YTS6LRf2UM8ada-X9Y/edit?usp=drive_web

Still need to work out access to egn email account. Lachlan Horne might be able to get us cheap peripherals/small things (controllers etc.) Let him know by the start of April.

6. Projects

6.1 Tutoring for college students

Bruce Fuda is a teacher at gungahlin college. He is keen for us to set up a tutoring connection website where our members can write down what they know and what they do do, so that college students can get in touch with them. It would be focused towards CS tutoring.

Currently unsure of the complexity needed. Could potentially be done as a forum.

7. Catch-up with Alistair/Janette

7.1 Meeting with Janette

Looking at a meeting with Janette in week 7, max of 1 hr, 2-3 people from CSSA attending. Hope to raise various issues, particularly with facilities (unisex toilets were noted) and other issues as appropriate.

8. Common Room

8.1 Non-committee access

A request for applications will be advertised. There are two viable options for choosing people from this list:

- Approval by Committee
- Vote at OGM

We are looking at people starting on Day 1, Term 2. The discussion will be progressed via the mailing list.

8.2 Video game restrictions

Comments were provided on the video game restrictions on N102 over the week 11-14 March. There were both positives (result achieved) and negatives (restricting things like this is not how we want to need to operate). May be discussed further at the upcoming OGM.

9. Other Business

9.1 Mailing list alternative

The committee discussed the amount of mail sent via the mailing list, and if a forum (with periodic emails) could be an alternative. Andrew noted that if the committee were to move to a forum, it would need to be (more or less) all the committee business, in one go, at the same time.

Jan has created a test forum, that will be piloted by the #EGN007 team.

<https://maurice100.net:8443/forums/>

9.2 Agenda length

Probie mentioned that we get through a small amount of content in our meetings, given their length. More information should be submitted for discussion beforehand so that the issues can be discussed at the meeting, rather than going into background.

9.3 Additional actions arising from discussion

The school may be installing minecraft on all the lab computers. This would support some

learning events that we've had ideas for in the past.

Close

The date for the next meeting of the CSSA Committee was not agreed.

Meeting closed at 12:36.

Ben Creelman
Secretary