

2016-05-17 Minutes - Meeting #14 -PUBLIC

Date + Time

 17 May 2016 at 17:15

Attendees

- Abbie Wade
- Amy Blunt
- Tesis Zimmer
- James Volis
- Nick Sifniotis
- Faizan Siddiqui
- Chris Claoue-Long
- Unknown User (joelmcleod)
- Yaya Lu
- Tyrus Caldeira

Guests:

Apologies: You Hong, Chris Chow


Absent:

Actions from Previous Meetings

Key	Summary	T	Created	Updated	Due	Assignee	Reporter	P	Status	Resolution
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No issues found


Abbie

- [Abbie Wade](#) Action: 2016.9.2.1.1 : Abbie : Draft up a complaints handling documentation after seeking
- [Abbie Wade](#) Action 2016.10.4.7.9: Abbie : Find spot to store BBQ
- [Abbie Wade](#) Action 2016.13.3.3.5 :Abbie write agenda up OGM  26 May 2016
 - will need to review letter

Jan

- [Tesis Zimmer](#) Action 2015.5.5.5 : Jan : Spend 2 hours writing up what you do for your role (what you wish you had been told)
- [Tesis Zimmer](#) Action 2016.11.4.3.1 : Jan : Orgsync Documentation
- [Tesis Zimmer](#) Action 2016.9.4.1.1 : Jan : List of old committee members on CSSA Website put in
- [Tesis Zimmer](#) Action Jan Upload modified documentation to the website

Amy

- [Amy Blunt](#) Action 2016.13.3.3.1 : Amy: Tournament signup form  19 May 2016
 - done
- [Amy Blunt](#) Action 2016.13.3.2 : Amy: Post event photo on facebook group and page
 - Not Yet

Volis

- [James Volis](#) Action 2015.5.5.5 : Volis : Spend 2 hours writing up what you do for your role social (what you wish you had been told)
- [James Volis](#) Action 2015.5.5.5 : Volis: Spend 2 hours writing up what you do for your role Treasurer (what you wish you had been told)
- [James Volis](#) Action 2016.8.3.1.1 : Volis : Clean up the Finance folder
- [James Volis](#) Action 2016.7.5.7.1 Volis : Complete a draft budget and financial plan detailing all spending plans for CSSA 2016
- [James Volis](#) Action 2015.5.3.3 : Volis : Create a how to to set up the rooms such as projectors for EGN
- [James Volis](#) Action 2016.10.4.7.2 : Volis : Organise GAC reimbursement from 2016 events to date
- [James Volis](#) Action 2016.12.3.3.8.1 : Volis: Book cleaning

- [James Volis](#) Action 2016.12.3.3.8.5 :Volis: Print A3 posters and distribute around ANU (After Sponsorship)
- [James Volis](#) Action 2016.12.3.3.8.6 :Volis: Work out timetable for the night
- [James Volis](#) Action 2016.12.5.5 Volis to do them
- [James Volis](#) Action 2016.12.5.7 :Volis: email CROS to see if anyone is willing to run it

Nick

- [Nick Sifniotis](#) Action 2016.8.3.2.1.2: Nick: Organise business cards for yourself. OK
- [Nick Sifniotis](#) Action 2016.11.2.1.1: Nick : form subcommittee for industry OK
- [Nick Sifniotis](#) Action 2016.11.4.1.1 : Nick : Bigger suggestion forms with space for email OK
- [Nick Sifniotis](#) 2016.13.4.2.1 :Nick: fix abbie's wording in regards to Vending Machine

Yaya

Tyrus

- [Tyrus Caldeira](#) Action 2016.5.5.5 : Tyrus : Spend 2 hours writing up what you do for your role (what you wish you had been told)
- [Tyrus Caldeira](#) Action 2016.12.3.3.8.3 :Tyrus: Form subcommittee
 - done
- [Tyrus Caldeira](#) Action 2016.12.3.3.8.4 :Tyrus: Print A2 Posters and put up around CSIT (After Sponsorship)
 - done

ChrisCL

- [Chris Claoue-Long](#) Action 2016.13.3.3.4.1 :ChrisCL: get poster up in hancock
 - mostly done

Hong

Joel

- [Unknown User \(joelmcleod\)](#) Action 2016.13.3.3.4.2 :Joel: update poster to have a Q-pay code later tag
- [Unknown User \(joelmcleod\)](#) Action 2016.13.3.3.6 : Joel : Make poster for Xero Tech Talk

Faizan

ChrisChow

- [Chris Chow](#) Action 2015.5.5.5 : ChrisChow : Spend 2 hours writing up what you do for your role (what you wish you had been told)
- [Chris Chow](#) Action 2016.8.4.1.3 : ChrisChow : Clean up the postgrad folder

Group

- Action 2016.8.3.2.1.1: TBA: Help Nick set up the sponsorship register form scripts ON HOLD - not a priority right now
- Action 2016.11.4.3.2 : Abbie + Jan : Reaffiliate

Events

Upcoming Events

Date + Time	Event Name	Organizer	Summary
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Friday	Epic Games Night	Tyrus	<ul style="list-style-type: none"> • currently have 4 volunteers • committee members are also happy to help • there will be a meeting on Friday morning • tomorrow the common room will close because of tagging and testing from Thursday to Friday and will open sometime after the EGN • Still need to get labels for equipment • Jan and or Abbie will be bake to pick up pizza stuff • cleaning still needs to be organised and payed for • slither.io and a few tournaments will be canceled • ruff layout of room has been made up <ul style="list-style-type: none"> • things that still need to be done: <ul style="list-style-type: none"> • snacks from costco • set up • for all committee that are helping out it would be nice if possibly to come in around 4:00 to help set up • JIRA has a list of tasks that need to be done <ul style="list-style-type: none"> • getting people going <ul style="list-style-type: none"> • maybe should reach out to the sports thing to increase attending
Thursday Wk13	OGM	Abbie	<ul style="list-style-type: none"> • all is looking good

Projects, Discussions, Updates & Other Business

Common Room Complaint - Public

Discussed a couple of complaints that have arisen and actions to take.

Survey Results & Common Room Revamp - Public

Went through survey responses question by question and discussed ways we can improve

we will hold the AGM in week 7 term 3

this will also allow the new commit to have time to settle into their new roles and have someone to ask questions

A vote was held for a new change in the structure of the CSSA

Fifty50 Outreach

- They are looking for support
- They don't care if its male or female
- Any one to help teach comp-sci to kids in schools ect..
- They will give us more information

Costco

We are nearly out of drinks except for packets of coke and coke zero

Motion : to have \$500 to restock all the drinks purchased possibly other places like woolies coles ect as well as EGN Drinks plus for exam period

unanimous

Motion Carried

Meeting at defence

- They might be coming to EGN

reset passwords

If you want to reset password do it on crowd not confluence

For the time being please don't use hip chat

Resulting Action items

No Resulting Action Items

Close

Meeting closed at 18:17.

The next meeting is scheduled for Tuesday 31 May 2016, 16:00.

Amy Blunt

Secretary