

The Australian National University
Computer Science Students' Association
Joint Committee Meeting
Agenda - Meeting #1
2014-09-08 - 17:30 - CSIT N101

#	Time	Details	Lead
	17:30 - 17:35	Welcome	
1	17:35 - 17:40 (5 mins)	1. Minutes of Previous Meeting and Matters Arising 1.1. Actions Items	Ben C
2	17:40 - 17:45 (5 mins)	2. Treasurer's Report	Jan
3	17:45 - 18:00 (15 mins)	3. Update from previous committee members 3.1. Updates about current status, including pending issues	All Andrew/ Old
4	18:00 - 18:10 (10 mins)	4. Proposed Events 4.1. Civ V II 4.2. Minecraft 4.3. Pokémon 4.4. Major Events 4.4.1. EGN8	Ben C
5	18:10 - 18:20 (10 mins)	5. Projects 5.1. Minecraft	Martin
6	18:20 - 18:35 (15 mins)	6. Portfolio Description	Cait/Jan
7	18:35 - 18:45 (10 mins)	7. Other Business 7.1. Common Room Officer Induction 7.2. Bank signatories 7.3. Handing over keys and other access 7.4. Additional actions	Martin? Cait/Jan
	18:45 - 18:50	Close Next Meeting	

The Australian National University Computer Science Students' Association Joint Committee Meeting Minutes - Meeting #1

2014-09-08 - 17:30 - CSIT N101

Attendance

Present: Caitlin Macleod, Jan Zimmer, Stuart Herring, Chu Bing, Ben Roberts, Ben Creelman, Nick Mobbs, Robert Offner, You Hong, Omid Rezvani, Ben Martin

Apologies: Martin Henschke (from 2013-14 Committee)

Absent: Nil

Guests: Andrew Donnellan, Jess Tsimeris, Reyes Gonzalez

Action Summary

Actions arising

- Action 1.1.1: Ben to finish minutes of remaining 2013-14 Committee meetings
- Action 1.1.2: Ben to finish minutes of AGM and distribute to GAC
- Action 1.3.1: Ben C to organise food for Accenture BBQ
- Action 1.7.3.1: Let school know of new key owners - Caitlin for both N101 and N101A
- Action 1.7.4.1: Add people to access lists (orgsync, facebook, google calendar)
- Action 1.7.4.2: Remove 2013-14 committee from mailing list, following new election
- Action 1.7.4.3: Review food prices at a future meeting
- Action 1.7.4.4: Arrange for shirts for new committee
- Action 1.7.4.5: Update committee details on website, following new election

Minutes

Meeting opened at 17:48. In attendance were non-continuing members of the 2013-14 CSSA Committee.

Out of session, Reyes Gonzalez, the Returning Officer for the election held at the AGM, reviewed the ballots and voting process for the election. Several significant irregularities were identified.

In light of this, a petition was created, signed by 10 members, and presented to the Committee, calling for a Special General Meeting. A motion was then passed out of session calling the meeting, as detailed below:

MOTION: That a Special General Meeting be called for Monday 22 September 2014,

17:30, in the CSIT Building.

The purposes of the meeting are to consider:

*** Amending section 7.11 of the Constitution to remove the requirement that proxy voting forms be lodged before the commencement of the meeting**

*** Considering the report of the Returning Officer in relation to irregularities in the elections for the Committee and the Common Room Subcommittee held at the Annual General Meeting on 21 August 2014**

*** Declaring the elections for the Committee and the Common Room Subcommittee held at the Annual General Meeting on 21 August 2014 to be void, and holding new elections for the Committee and the Common Room Subcommittee**

*** Any matters incidental to the matters listed above**

Moved: Andrew Donnellan

Motion carried (2014/25)

As detailed above, as the Returning Officer has declared the positions for the 2014-15 Committee, these members take their positions from 8 September. They will remain in these positions until the election of a new committee. Interim arrangements may be put in place.

1. Minutes of Previous Meeting and Matters Arising

MOTION: That the minutes of the previous meetings on the following dates be accepted:

- **10 May 2014**
- **31 May 2014**
- **1 August 2014**

Noting that the minutes of the following meetings are still outstanding:

- **5 July 2014**
- **10 August 2014**
- **17 August 2014**
- **2 September 2014**

Moved: Ben Creelman

Seconded: Caitlin Macleod

Motion carried (Resolution 2015/1)

Action 1.1.1: Ben to finish minutes of remaining 2013-14 Committee meetings

Action 1.1.2: Ben to finish minutes of AGM and distribute to GAC

1.1 Actions from Previous Meetings

Not addressed.

2. Treasurer's Report

The Treasurer's Report was presented by Jan Zimmer, A/g Treasurer 2013-14.

Money in bank: \$2,841.49.

- Currently invoicing companies for careers fair.
- GAC money should be in our account within 2 working days (~\$1200).
- Next GAC meeting is September 25th, will attend if necessary.

New committee will need to learn orgsync - budget requests, payment requests, etc

3. Update from Committee Members

Roles in brackets are 2013-14 roles.

Caitlin (Industry Rep) President

- Upcoming BBQ with Accenture, 25 September

Action 1.3.1: Ben C to organise food for Accenture BBQ

- Industry portfolio has a bunch of handover stuff, in the handover doc
https://docs.google.com/document/d/1eUjbO9WWhoFoSF_Fd8W35j0AA4oDpdD5O0awcfgokicw/edit

Andrew (President)

- Uploading a lot of files to the drive, for sorting later
- #Votegate2014
 - Spoke with ANUSA solicitor today. Our understanding - elected committee has power - is correct, as is our course of action.

You Hong (Int'l Rep) Int'l Rep

- Past event - TSA food paradise. Total cost: \$228.37. 105 people turned up. Income: \$150. unsure how many CS people were there - could probably work it out if we want.

Ben Creelman (Secretary) Gen Rep

- EGN organising - more people means we might actually get decorations

- Finalising paperwork from AGM

Jess T (Postgrad Rep)

- Next Monthly Munchies is 26 September. Responsibility of the new postgrad rep (Omid). Approval includes alcohol - which can't be sold - and doesn't have to be MM. Future MMs are planned for the last Friday of every month.
- Can run together with ESA post grad rep - split money needed

Jess Tsimeris leaves (18:19)

Reyes (Social Officer)

- Questacon - 6 people attended, less than hoped for (they did have fun). Possibly a bad weekend - end of term.
- Board games: new committee will need to select a person to open the room. Nick, Stuart and Probie all indicated that they could do this. Having a committee member who lives close to campus is a help in an emergency.

Ben Martin (Education Officer) Education Officer

- Running study events for two courses this term. Might need help to support when the events.

Jan Zimmer (Communications Officer, Acting Treasurer) Vice-President

- Will be handing over responsibilities to the new Communications Officer after they have been appointed.

Probie Offner

- Recounted votes for Votegate. Detailed at Item 1.

4. Proposed Events

Considered two events from the event suggestion form:

<https://docs.google.com/document/d/1KE9zIqW8ijKomGUKLACpMg6DEjWPUjdQaYTkeXNbLUo/edit#>

One event suggestion, Pokemon, will be considered at a future meeting.

4.1 Civ V Mk2

Suggestion from Pat Paton

EVENT NAME:	Civ 5 Mk 2
COORDINATOR:	Nick Mobbs, <i>Pat Paton [Secondary]</i>
PROPOSED DATE/TIME:	Friday 3 October, 5:30PM - 11:00PM
PROPOSED VENUE:	CSIT N101

DESCRIPTION:	Get together and play Civilization 5
ESTIMATED ATTENDANCE:	10-20
ESTIMATED INCOME:	\$0
ESTIMATED EXPENDITURE:	<p>Food. Turkish pizza? \$78 - \$156 (\$7.8 / person) http://www.turkishpidehouse.com/ - phone order about a week beforehand. Pay with the CSSA card that one of the exec will have (cait's happy to help, or stuart thinks he'll be there), or your own funds and claim reimbursement.</p> <p>Otherwise, note from event suggestion form: Pizza or Subway or some other food should be ordered. I am fine to bake a few things but I have no idea how to make them Civ 5 themed easily so I probably won't make them themed. Also there will probably be vegans at the event (There had to be a special pizza run for Jan' last time).</p>
ESTIMATED NET PROFIT/LOSS:	\$8 - \$16, claim \$70-\$140.
OTHER PERSONNEL:	Other committee members will be there (Ben Roberts, Stuart Herring, Bing Chu)
OTHER NOTES:	Network connection issues - Nick will need to sort this out. One option may be to use Bob's network power (i.e. Magic Router)

4.2 Minecraft

Suggestion from Pat Paton

EVENT NAME:	Minecraft
COORDINATOR:	Probie, <i>Pat Paton, Pat Slavin</i>
PROPOSED DATE/TIME:	Monday 29th September, 11:00AM - 11:00PM
PROPOSED VENUE:	CSIT N101
DESCRIPTION:	Play Minecraft
ESTIMATED ATTENDANCE:	16 people last yr.
ESTIMATED INCOME:	\$0
ESTIMATED EXPENDITURE:	Food.

ESTIMATED NET PROFIT/LOSS:	
OTHER PERSONNEL/EQUIPMENT:	* All computers must be on ANU-Secure

4.3 Pokemon

Event Suggestion from Pat Paton.

Not considered; carry over to next meeting.

5. Projects

5.1. Minecraft

Lets have a project to organise this project. Would be nice to get some handover details from Martin.

6. Portfolio outline

Exec:

- President
 - Caitlin
 - Incl. advocacy
- Vice-President
 - Jan
- Secretary
 - Bing Chu
- Treasurer
 - Stuart

Elected general rep positions:

- Postgraduate
 - Omid
- International
 - Hong

Portfolios:

- Industry (Cash acquisition)
 - Ben Roberts (target \$15000)
 - Chu can help if Chinese communication is needed.
- Communications
 - Ben Creelman
 - Newsletter
 - Posters

- Social
 - Nick Mobbs, create, then discuss with the subcommittee for more volunteers
 - Also interested:
 - Bing Chu
 - Includes BBQs and lasers
- I ♥ CS (Extracurricular and projects)
 - Probie
 - Also interested in helping:
 - Cait, Chu, Hong, Omid
- Education
 - Pfalzgraf
 - Study Events
 - Also interested:
 - Stuart
- EGN
 - Ben Creelman
 - Other people to be found in the future

Misc:

- Costco
 - Nick Mobbs
- Food things (eg Pizza)
 - Jan does pizza
 - Nick BBQ ordering
- Legality etc
 - Shared responsibility
- Alumni-activism
 - Caitlin

7. Other Business

The Committee was reminded that the CSSA does not endorse any political party or student ticket.

7.1. Common Room Officer Induction

Everyone on the mailing list - 11 current committee members, old committee members, James Fellows - as well as previous members of the CRSC, will keep the door code for the near future. The door code will be changed following the new election.

Ben will arrange induction for the new members.

7.2. Bank signatories

There will not be an opportunity in the next two weeks to arrange a handover of bank signatories. Current Treasurer (Stuart Herring) and immediate past (A/g) Treasurer (Jan Zimmer) will work out interim arrangements until signatories can be changed.

7.3. Handing over keys and other access

- Simple key is for the small money box
- Complicated key is for the large money box

Action 1.7.3.1: Let school know of new key owners - Caitlin for both N101 and N101A

Caitlin reminded the committee not to send official CSSA correspondence from a personal email address; please use the anucssa@anu.edu.au email account instead.

7.4. Additional actions

Action 1.7.4.1: Add people to access lists (orgsync, facebook, google calendar)

Action 1.7.4.2: Remove 2013-14 committee from mailing list, following new election

Action 1.7.4.3: Review food prices at a future meeting

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MOTION: That in the event that an election is called during the Special General Meeting on Monday 22nd September, 2014, the committee appoints Jess Tsimeris as Returning Officer.

Moved: Caitlin Macleod

Seconded: Ben Creelman

Motion carried (Resolution 2015/2)

Close

Meeting closed at 20:20.

The next meeting is scheduled for Saturday 20 September 2014, 2PM.

Chu Bing
Secretary

Caitlin Macleod
President